



Members Handbook

2024

WELCOME

Way of the Warriors

Welcome to Wentworth Falls Football Club. We are a community-based, family-oriented club with our core values being Fun, Fitness, Fairplay and Friendship.

The club has grown from social football in 1975 to now being affiliated as a club with the Nepean Football Association (since 1983). We host both Winter and Summer competitions. Our home ground, Pitt Park, was renovated in 2007 to provide the best possible playing surface. This is the largest size field in the Blue Mountains City and is fully lit enabling night games to be played. The club has a large modern clubhouse with change rooms, canteen, storage and conference facility.

We operate on a voluntary basis with many individuals having provided support over many years to establish and maintain the club in its present state. Importantly, these volunteers have enabled all players to enjoy football in a fun, safe and affordable manner particularly with the most recent difficult times including fires, floods, the Covid pandemic and an increased cost of living. As a result, the club remains in a solid position and can seize future opportunities.

Club operations are monitored and managed through Committee meetings monthly. All members are welcome, and I encourage you to attend. I know many of you have exciting ideas and we would love these to become a reality, so please come along, be involved, and have some fun.

Voluntary positions offer a wonderful opportunity to help create a wonderful environment for our children, our football community in addition to creating many fond memories. When you volunteer you become an integral part of the club. You will make new friends and meet new families. You will have an opportunity to express yourself, your skill sets and bring all your ideas to the table. If you would like to nominate someone or yourself, simply discuss a position or discuss how you could help, please contact one of our committee members.

The club has a very exciting year ahead. You will notice new Club House signage, we are running junior clinics, MiniTillies clinics, women's "come and try" day and High School Boys come and try. Registrations will open on the 3rd of January, 2024 and will include a free training shirts with each registration. In addition the club will be offering a wider range of merchandising for players and families.

As a member of our club, we value your feedback. Please reach out at any time by contacting the President, Isabel Arnaiz president@wentworthfallsfc.com.au or the Secretary, Sara Lee Johnston secretary@wentworthfallsfc.com.au

We look forward to meeting all of you over the coming months as we continue to grow our club together, making it a wonderful safe place to be and play football.

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2024 - KEY DATES

03 Jan 2024 : WFFC will open their online registrations in DRIBL from this date forward.

03 Jan 2024: Early Bird Discount opens.

09 Feb 2024: Early Bird Discount closes.

13/15 Feb 2024: WFFC team grading (U13+).

26 Feb 2024: WFFC Graders will forward all team data to WFFC Registrars.

26 Feb 2024: WFFC Registrations cut off in preparation for NFA team nominations.

01 Mar 2024: NFA Registration cut off and team nominations due.

By this day, we must have registered sufficient players to support our team nominations and have accredited coaches for all teams.

15 Mar 2024: Final date to register a player for R1 of 2024 to have guaranteed start for R1 of 2024.

22 Mar 2024: Season start date (subject to change).

30 Apr 2024: Final date for submission of 2024 de-registrations.

28 Jun 2024: Final date for submission of 2024 registrations.

TBA: Team/Individual Photos will be taken during the season and arranged by the Club.

Details will be distributed later. A variety of packages will be available for you to purchase.

TBA : Presentation Day held at Pitt Park at the conclusion of the season.



CLUB LOCATION

Home Ground Address: Pitt Park
Matcham Avenue
Wentworth Falls
NSW 2782
(Game Days Only)

Home Ground Address: PO Box 39
Wentworth Falls
NSW 2782

Website: www.wentworthfallsfc.com.au

Facebook: <https://www.facebook.com/wentworthfalls.fc>

CLUB CONTACTS

President: president@wentworthfallsfc.com.au

Secretary: secretary@wentworthfallsfc.com.au

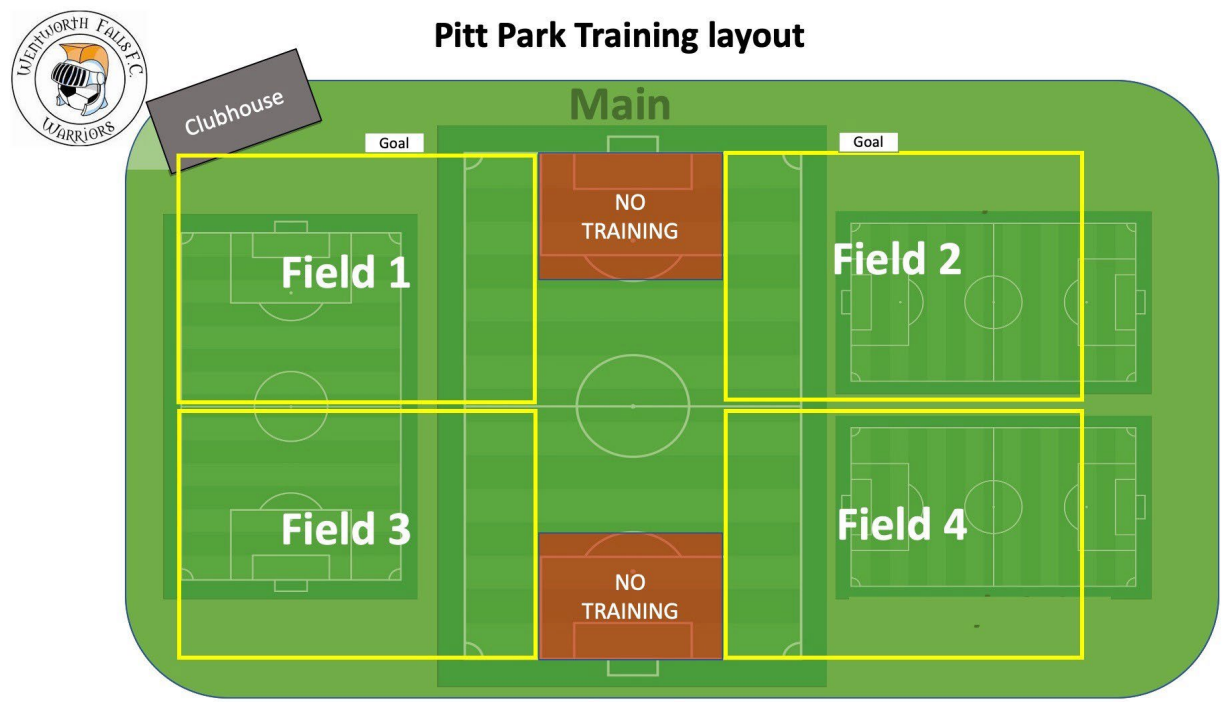
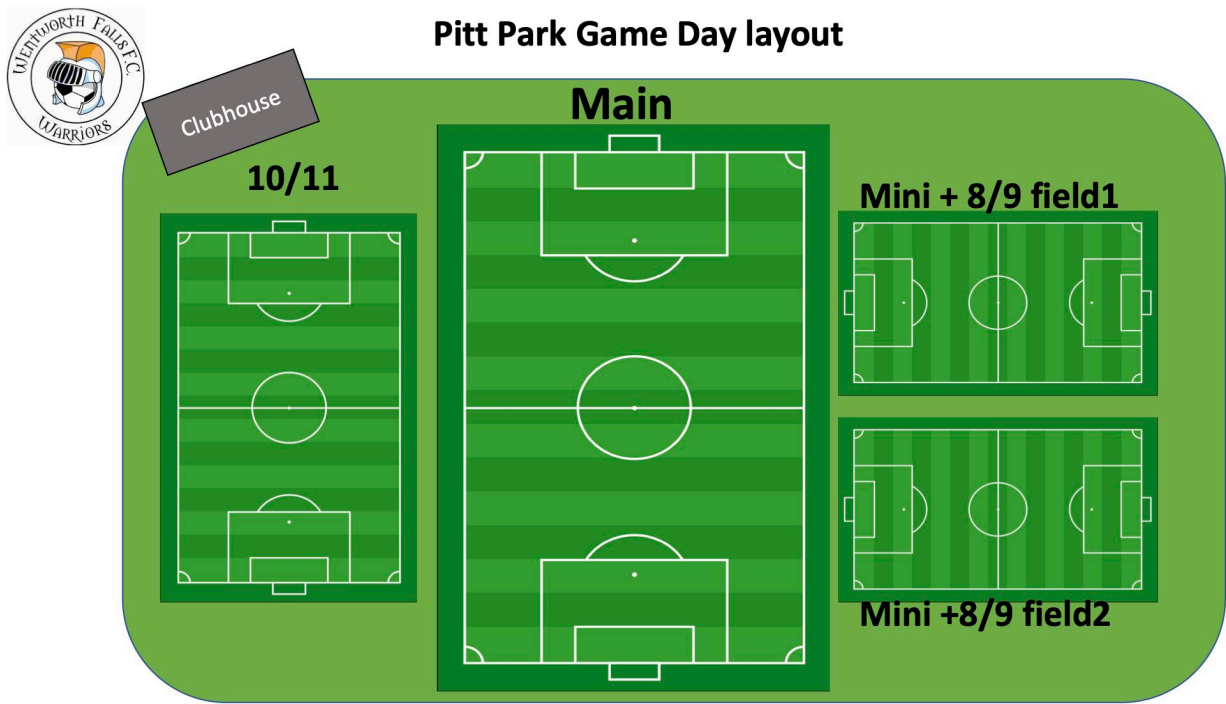
GOVERNING BODIES

Football Federation Australia (FFA)

Football New South Wales (FNSW)

Nepean Football Association (NFA)

FIELD LAYOUTS



CLUB FACILITIES

The club offers a canteen, men's and women's change rooms and toilets. These are opened for training and games.

A clubhouse conference style room next to the canteen with a large screen internet television is available for use by members, particularly in wet periods where fields are closed.

This room is available for external hire for events by contacting the club committee, preferably the club President (president@wentworthfallsfc.com.au).

UNIFORM

Wentworth Falls Football Club shorts and socks are available for purchase whenever the canteen is open. Game shirts are provided by the club. These are to be returned at the end of the season.

MERCHANDISE

The club offers a range of merchandise covering all age including:

- Shin Guards
- Bucket hats
- Beanies
- Water bottles
- Scarves
- Umbrellas
- Mini footballs
- Ponchos
- Hoodies
- Caps
- Long Sleeve t-shirts
- Compendiums
- Kit bags
- Stools
- LED key rings

All merchandise and pricing can be viewed on our website <https://wentworthfallsfc.com.au/shop/> and is available for purchase from our canteen whenever it is open.

This year we will aim to improve our environmental footprint by looking to provide merchandise that is more eco-friendly and ethically sourced.

CLUB COMMITTEES

COMMITTEE INFORMATION

Committee roles are for those who would like to participate in the decision-making process around the club. Wentworth Falls Football Club members elect the committee at the club's Annual General Meeting (AGM) which is held each November.

Our club Committee meets monthly in the lead up and during the Winter football season and has overall responsibility for the organisation and running of the club.

Club members are invited to attend meetings. Should you wish to raise a particular matter for discussion, please contact the Club Secretary by email so that the matter to be discussed can be added to the agenda.

All requests for change must be presented to the committee who will then consider the information and make their decisions.

EXECUTIVE COMMITTEE

Position	Name	Email
President	Isabel Arnaiz	president@wentworthfallsfc.com.au
Vice President	Micheal Kocoski	vpresident@wentworthfallsfc.com.au
Secretary	Sara Lee Johnston	secretary@wentworthfallsfc.com.au
Treasurer/ Public Officer	Scott McLeod	slmlh@hotmail.com
Summer Subcommittee Representative	Graeme Patterson	wentworthfalls7aside@gmail.com
Winter Subcommittee Rep	Malcolm Clines	Wffcregistrar@gmail.com

TEAMS COMMITTEE

Position	Name	Email
Registrar	Malcolm Clines	wffcregistrar@gmail.com
Competition Secretary	Malcolm Clines	wffccompsec@gmail.com
Club Coaching Coordinator	Andrew Gelao	ccc@wentworthfallsfc.com.au
Female Football Representative	Bianca D'souza	femalefootball@wentworthfallsfc.com.au

OPERATING COMMITTEE

Position	Name	Email
Property/Grounds Coordinator	Malcolm Clines	wffccompsec@gmail.com
Canteen Coordinator	Sharon Alexander Rice	canteenqueens@gmail.com
Equipment Officer	VACANT: Looking for Volunteer	
Merchandise Officer	VACANT: Looking for Volunteer	
Sponsorship Coordinator	Shaun Seldon	shaunseldon@yahoo.com
Communications Officer	Amanda Connelly	wffcmedia@gmail.com
Website Coordinator	Brendan Martin	webmaster@wentworthfallsfc.com.au

MEMBER PROTECTION INFORMATION OFFICER

Position	Name	Email
MPIO	Dave Graham	mpo@wentworthfallsfc.com.au

OUR MEMBERS

VOLUNTEERING FOR YOUR CLUB

Volunteers are the lifeblood of our game, and the backbone of every community club.

You can meet new people, develop your skills, and make an impact in your community by volunteering your time in football.

We pride ourselves on creating an inclusive, supportive and family-friendly sporting environment where members can pursue their love of football and improve their skills, no matter their ability.

We understand that members are busy people, usually with work and family commitments to balance; however, we are also aware that our club is full of passionate individuals who value community sport and want to contribute towards the football experience of either themselves or their child.

Our club exists only because of the volunteers working behind the scenes. We offer a range of opportunities for our members to get involved and contribute towards the club. Our Club Committee, Team Coaches and Team Managers are all volunteers.

If you have any further questions regarding volunteering at our club, please feel free to contact the club President or Secretary (president@wentworthfallsfc.com.au or secretary@wentworthfallsfc.com.au.)

WORKING WITH CHILDREN CHECK

It is a requirement that individuals whose profession or social/sporting activity involves interaction with minors to have a valid Working with Children check before being allowed to partake in that activity.

WFFC requires that all Coaches, Managers, Trainers, Assistant Coaches and Committee Members hold a WWCC certificate. WFFC will need to verify your WCC Number before your registration is considered complete.

Applications for WWCC are made through Services NSW and are made at no personal cost to any volunteer. Please see link below for more information.

<https://www.service.nsw.gov.au/transaction/apply-for-a-working-with-children-check#how-to-apply>

PARENT INFORMATION

Wentworth Falls Football Club relies on parent participation and accordingly parents may be rostered for the following duties:

- **Field Duties** for home games may include setting up or packing up of goals and equipment. This will require arriving at the ground an extra half hour early. Volunteers are always needed, and rosters may be drawn up to ensure this task is completed.
- **Ground Official.** Each competitive team (U12+) may be responsible for providing a Ground Official for their teams' home games. Team Managers may allocate the Ground Official duties to members or parents of their teams on a rotational basis.

COACH INFORMATION

Coaches are volunteers from within the club – parents, players and others interested in football.

While coaching experience is always welcome, new coaches only need a willingness to help improve the skills of their players in a fun and positive environment. WFFC will support Coaches by providing access to training courses, integrated coaching methods and regular 'Coach the Coaches' nights.

Please contact our Club Coaching Coordinator at ccc@wentworthfallsfc.com.au. More information can also be found in the 'Wentworth Falls FC Coach & Manager's Handbook' on our website.

NOMINATE TO BE A COACH

1. Register at DRIBL with a valid WWCC certificate.
2. Attend a training course
3. Download a copy of the 'Coaches and Managers Handbook' from our WFFC website.
4. Read the DRIBL Manual (<https://help.dribl.com/hc/en-au/categories/4406546590863-How-To-Dribl>) and download the DRIBL app.
5. Contact your Age Coordinator, Club Coaching Coordinator or Registrars with any questions.
6. Coach your team, stay informed and have fun.

MANAGER INFORMATION

Managers are volunteers from within the club – most often a player or parent/relative of a player in the team.

All teams from U8 up, require a Manager to coordinate team operations. Team Managers provides a contact point for team members, communicate players availability for training and games to the coach, communicate game location and times to players, complete Match Sheets via the DRIBL app and roster other volunteer duties to parents of your team (Canteen, BBQ, Half time Oranges).

NOMINATE TO BE A MANAGER.

1. Register at DRIBL with a valid WWCC certificate.
2. Download a copy of the 'Coaches and Managers Handbook' from our WFFC website.
3. Read the DRIBL Manual and download the DRIBL app.
4. Contact your Age Coordinator, Coaching Coordinator or Registrar with any questions.
5. Manage your team, stay informed and have fun.

INSURANCES

INSURANCE FOR PLAYERS

All players have a measure of Accident Support built into their registration costs. It is important to note, and to ensure that players understand that this does not replace Private Health Insurance and is in no way comparable to private health insurance or income protection insurance.

It provides cover to players injured during training and/or games for a portion of NON-MEDICARE expenses only. NFA's Insurers (through Football NSW) are Gow Gates. The policy DOES NOT COVER ANY EXPENSE THAT IS COVERED ALL OR IN PART BY MEDICARE. It does not cover medication, hire of crutches, wheelchairs, or similar equipment.

INSURANCE FOR COMMITTEE, COACHES, MANAGERS AND TRAINERS

Registration with the Club includes Professional Indemnity insurance extended to registered Coaches, Managers, Trainers, and Committee members only. If any of the above are not properly registered their insurance cover may be void.

PUBLIC LIABILITY INSURANCE (FOR ANYONE ELSE ATTENDING VENUE/GAMES)

Both Wentworth Falls Football Club and Blue Mountains City Council (management Pitt Park) hold public liability insurance as do the relevant clubs and councils of the other field on which our team plays.

Public liability insurance covers a person, a business, an event, a contractor – even a community building – for costs from legal action if they are found liable for death or injury, loss or damage of property, or economic loss, resulting from the negligence of the council or club.

MPIO – MEMBER PROTECTION INFORMATION OFFICER

In New South Wales the Office of Sport, Sport & Recreation recommends that every sporting club has a Member Protection Information Officer. They define this role as: A Member Protection Information Officer (MPIO) provides information about the rights, responsibilities, and options available to an individual making a complaint in sport. They can also inform and advise sport administrators and complaint handlers in Member Protection Policy for specific sports. MPIOs are impartial and don't mediate or investigate complaints. They may reside in a club, state association or national sports organisation and can also freelance.

At Wentworth Falls Football Club, the Member Protection Information Officer (MPIO) is the first point of contact in the club for any enquiries, concerns or complaints around harassment, abuse and other inappropriate behaviour. The MPIO provides information and moral support to the person with the concern. The WFFC MPIO for 2024 season is David Graham. David can be contacted via email at mpo@wentworthfallsfc.com.au.

THE GAME

WFFC TEAMS GUIDE

To ensure all players in teams in all age groups get reasonable playing time, WFFC recommends limits be placed on the number of players registered in a team.

Recommended team sizes are as follows:

U6 & U7 - Players on Field: 4 Minimum Team Size: 5 Maximum Team Size: 7

U8 & U9 - Players on Field: 7 Minimum Team Size: 8 Maximum Team Size: 11

U10 TO U12 - Players on Field: 9 Minimum Team Size: 10 Maximum Team Size: 14

U13 & U14 - Players on Field: Minimum Team Size: 11 Maximum Team Size: 16

U15 & Above - Players on Field: 11 Minimum Team Size: 11 Maximum Team Size: No Maximum

The recommended range strikes a balance between having enough players to allow for absences but not so many as to significantly impact playing time.

MINIROOS U6 & U7 [MIXED]

MiniRoos aims to provide an experience and an environment that promotes ongoing participation in football and a lifelong love for the game. The MiniRoos philosophy is based on the principles of why kids play sport: Enjoyment/Fun, Socialisation and Development of new skills.

U6 & U7 age groups start with a few warmup games that encourage the development of new skills. Teams then play an introductory form of football involving 4v4 with no goal keepers, games are 40 mins with 2 x 20-minute halves. They play an 'in house' format, only playing against the teams within their own club, or in a 'Hub' format with another closely located club.

JUNIOR NON-COMPETITIVE U8 - U12 [MIXED | GIRLS]

Our main goal for these age groups is to provide a safe, fun, inclusive and social environment for learning and playing football.

Nepean Football Association maintains a non-competitive stance until the U12 age group and does not publish results in these age groups; as such, players will not be graded to play in specific teams. Instead, NFA asks WFFC to nominate a whole team's ability. Adjustments are made by NFA every 4-6 weeks throughout the season so that teams continue to play in a like-for-like environment.

NFA regards grading in these age groups as an unnecessary stress to place upon a child who should still be learning and having fun playing with their friends. Wentworth Falls Football Club will allow parents in these age groups to request teams with which their child wishes to play (i.e., with friends), and where possible, team formation committee will facilitate such requests.

U8 & U9 Games - are 40 minutes with 2 x 20-minute halves. U8 and U9 players play a modified version of football - 7 v 7.

U10 & U11 & U12 Games - are 50 minutes with 2 x 25-minute halves. U10 to U12 players play a modified version of football - 9 v 9.

For the U12 age group NFA introduces a competitive scoring and league table system, with playoffs at the end of each season.

JUNIOR COMPETITIVE U13 - U17 [BOYS | GIRLS]

Wentworth Falls Football Club's main goal for these age groups is to provide a safe, fun and social environment for learning and playing football as well as providing opportunity for talented players to develop their skills in a fashion that could lead to a career in football.

NFA sees this as an appropriate age to introduce the competitive nature of adult football and converges with the players moving to the **full 11 v 11 model**.

U13 & U14 Games - are 60 minutes with 2 x 30-minute halves.

U15, U16 & U17 Games - are 70 minutes with 2 x 2 x 35-minute halves.

INTERMEDIATE [MENS | WOMENS]

A new competition was formed in 2017 for Intermediate Women, catering to female players who have attained the age of 15 up to 21, and Intermediate Men, catering to males turning 16 up to 19, taking the place of U18 and U21 competitions.

SENIOR 18+ [MENS | WOMENS]

Senior football is for anyone playing who is over 18 years including Intermediate, All Ages and Over 35. Games for these players are competitive (results and tables published via DRIBL)

Int, All Age & Over 35 games - are 90 minutes with 2 x 45-minute halves.

WFFC GRADING POLICY U13+

Wentworth Falls Football Club (the Club) has 2 main goals regarding player development:

- To provide a safe, fun, and social environment for learning and playing football
- To provide an opportunity for talented players to develop their skills in a fashion that could lead to a career in football.

Nepean Football Association maintains a non-competitive stance up until the U11 age group to improve the chances of an enjoyable football experience for all younger players. This includes the Association's decision not to publish results in these age groups.

Wentworth Falls Football Club supports this stance, and as such will allow players in these age groups and their parents to nominate teams with which they wish each child to play, and where possible the team formation committee, will facilitate such requests.

From the Under 13 age group and up, Nepean introduces a competitive scoring and league table system, with playoffs at the end of each season. The Association sees this as an appropriate age to introduce the competitive nature of adult football and converges with the players moving to the full 11v11 model.

The Club sees this as a trigger to introduce the second goal for our player development, believing that talented players should be identified at this age and given further opportunity to challenge their learning of the competitive game.

The club will strive to recruit enough players to nominate 2 teams for each age group U13 and above, in both male and female competitions. The ideal outcome is to field 1x competitive team squad and 1x social team squad, that can support each other whilst still providing challenges appropriate to all player's skill level, as guided by the coaches.

In cases where there are not enough players to fill 2 complete teams, the club reserves its right to select the team and its nature by the process of Grading outlined here. The aim of the grading process is to provide each player with a fair and honest appraisal of their skill level and potential as a footballer and to

guide them into teams which will suitably challenge their development, as well as provide them ongoing enjoyment of the game.

For all teams U13 and above the committee of the club has the final say on player placements. Divisions are declared by the Association.

TRAINING

Regular attendance at training is fundamental in developing team unity and commitment. If a player cannot attend due to illness, injury, or school commitment, they must advise the Coach or Team Manager in advance.

All players are expected to wear suitable sports attire for training **including football boots and shin pads.**

Match jerseys are only for game day and should not be worn at training or elsewhere outside of match day travel.

The club will be providing each registered player a training shirt in 2024. It is requested all players wear these at training.

All players must be always supervised by a parent/guardian or responsible adult. The Club cannot be held responsible for players left unattended during and after training.

- Training in the goal mouths is not permitted under any circumstance
- Training is only to be conducted in your designated area
- Training time slots are to be strictly adhered to as you may have another team following your session.
- Respect all other teams and coaches around you.

Dedicated training times will be assigned to each team. A list of training times can be found on our website <https://wentworthfallsfc.com.au/coaching-blog/>.

GAME DAY

DRIBL APP

Download DRIBL app and follow updates for your team.

GAME DAY EXPECTATIONS

All players are expected to arrive a minimum of 30 minutes prior to the scheduled match start time. Your coach may alter this timeframe. This allows time for warm up and pre-match briefing.

All players should arrive at a game equipped with official club apparel and kit which includes:

- Match jersey
- Football boots
- Shin Pads
- WFFC socks (black with two orange stripes)
- Warm jacket
- Water bottle

If a player is sick or unable to make the game please let the Coach or Team Manager know as soon as possible. If you are running late please give a courtesy call to your team.

GROUND CLOSURES

Grounds may be closed and games may be postponed, transferred, rescheduled, or cancelled due to wet weather conditions by local councils (by which Pitt Park is under), Nepean Football Association, Club Committee or Referees.

Team Managers and Team Coaches will be notified of Ground Closures by our Communications officer. Team Managers will then distribute the information to their teams.

Wet weather ground closures are posted on the Nepean Football Association website and Facebook page. Wentworth Falls Football Club will repost and clarify information to our club Facebook page.

JOIN THE WARRIORS

REGISTRATION INFORMATION

Registration for the season opens in January for a limited period. Please refer to the 2024 WFFC Key Dates on page 4.

If you wish to play and it is outside the registration window then please contact wffcregistrar@gmail.com

Before you begin registration, it is important that you read the following information.

2024 WINTER REGISTRATION FEE SCHEDULE

Age Groups	Football Australia (FA)	Football NSW (FNSW)	Nepean FA (NFA)	Wentworth Falls Football Club (WFFC)	TOTAL FEES	
					Early Bird Discount Total (9 Jan - 6 Feb)	Total after Early Bird period
U6 - U8	14.50	19.00	41.46	110.04	160.00	185.00
U9	14.50	19.00	46.96	114.54	170.00	195.00
U10 - U12	14.50	19.00	57.01	134.49	200.00	225.00
U13 - U16	14.50	28.00	57.76	139.74	215.00	240.00
U17 - 18	14.50	28.00	60.84	141.66	220.00	245.00
IM Women U15-18	14.50	28.00	60.84	141.66	220.00	245.00
IM Women U19-21	34.00	109.00	64.32	72.68	265.00	280.00
IM Men U16-18	34.00	109.00	64.32	62.68	245.00	270.00
IM Men 19 +Yrs	34.00	109.00	64.32	82.68	265.00	290.00
Senior (19+) (Full Fee in 2024) AAL@ Over 30	34.00	109.00	64.32	92.68	250.00	300.00
Senior (19+) (Full Fee in 2024) AAM & O35	34.00	109.00	64.32	92.68	290.00	315.00

REFUNDS

A player that de-registers prior to start of season will receive a full refund (excluding vouchers), less NFA Admin fee of \$16.50.

Once a Player has taken the field of play, in any age group, they are not entitled to a refund of any portion of the above fees. If players sustain a season ending injury, they may claim their fees through the player insurance. Nepean FA does not refund fees pro-rata.

If an Active Kids Voucher (AKV) has been used to pay any portion of the registration fee for a player aged U18, the amount covered by the AKV cannot be refunded to the parent/guardian of the minor. No refund of AKV applies to de- registering junior players, regardless of whether they have taken the field of play or not.

ACTIVE KIDS VOUCHER

WFFC is a registered organisation with Service NSW and the Active Kids Rebate Scheme. You must obtain your Active Kids Voucher Code before you register with WFFC.

The voucher code obtained will be entered into the payment section when you register. You will not be able to go back and add the voucher once you have completed the registration.

WFFC cannot refund the parents of de-registering players their Active Kids Voucher proceeds. The funds will be retained by the club or transferred onto another sport/club.

REGISTERING IN THE CORRECT AGE GROUP

In age groups designated by the prefix 'Under' or 'U' we refer to the age the player is turning in the current year i.e., player who turns 12 on the 15th of December plays in U12 age group, player who turns 12 on 2nd of January also playing in the U12 age group.

In all 'Over' age groups (e.g., Over 35's) the player must have attained that age prior to taking the field in any NFA fixture and no later than 30th of June of the competition year they are registering in order that they qualify to be registered in these age groups. Some exemptions apply in Over 45 Men's competitions. Friday night will be considered Div1 in 2024, referred to as F1, F2, F3 etc.

Over 45 Men's teams may carry three (3) players, who must be a permanent team member, not an upgraded player, aged 40-45 in the year of competition.

We will again attempt to offer a competition to Over 30's women which will run on a Sunday. An age exemption will apply to a maximum of three permanent players in the team proved they are aged over 27 as at the 1st of January of the year they are playing in. Underage players will not be permitted to take part in any FNSW run competitions, the age exemption applies to local competitions only.

REGISTRATION PROCESS

The registration process is handled by a program called DRIBL. 2024 is the second year using this system for registrations and our third year using the program for competition management.

Players can access DRIBL from either <https://app.dribl.com> (Web Application) or the DRIBL (Mobile Application) downloadable from the Google play store or Apple Store. We highly recommend using the Web application over the mobile application.

Tips before you start:

- Have your credentials (email/password) for DRIBL or be ready with your name, email and mobile number to sign up and create an account if you do not have one already.
- To complete the registration as quick as possible ensure that you have:
 - A digital photo (passport format) for each registrant you wish to register
 - All details of the registrant (name, date of birth), County/place of birth, address, emergency contact details).

- Active Kids Voucher (if registrant is a child/youth participant).
- Credit card to make payment.

STEP-BY-STEP PROCESS FOR DRIBL REGISTRATION:

1. Access the Registration Portal
 - a. Login/register, go to <https://registration.dribl.com/club/995>
2. Select from Available Seasons
 - a. You will be presented with the open seasons that have products available for selection.
 - b. Select the season you wish to register to participate in for the club.
3. Login or Create Account
 - a. You will be prompted to provide your DRIBL login details to continue the registration.
 - b. If you already have a DRIBL account, simply use your email address and password to login.
 - c. If you do not have a DRIBL account, simply select Create Account and you will be prompted to provide details to create a login. A new account will require activation. This is done via a one-time code that is sent to your email address to verify that email account is yours.
4. Indicate who you are registering
 - a. Simply select the context of the person you are registering and press Continue.
5. Select Member Profile
 - a. At this point, you will be presented with a list of members you have previously registered under your login. You can select one of the available members if they are the person you wish to register.
 - b. Selecting an existing member will assist in pre-populating most of the required information relating to the registrant.
 - c. If it is someone new, you will select None, I am registering another family member or dependant.
 - d. Selecting this option will require you to populate all relevant information relating to the registrant.
6. Preview or Populate Registrant Details
 - a. Proceed to review / enter the registrant information as required.
 - b. The system will indicate the mandatory fields that are required to proceed.
 - c. Note that the system will perform auto-matching checks on the registrant once first name, last name, gender and date of birth are entered. If a match is found, you will be able to view and select the applicable match that will auto-populate the FFA number (only coaches and managers need a FFA number) and DRIBL number for the registrant.
 - d. Once all information is entered, press Continue.
7. Review or Enter Emergency Contacts
 - a. Proceed to review / enter emergency contacts as required.
 - b. The system will indicate the mandatory fields that are required to proceed.
 - c. Once all information is entered, press Continue.
8. Upload Registration Photo
 - a. *All registrants both new and returning, need to upload a new photo for 2024.*
 - b. For your registration to be approved by Nepean Football Association, you will need to upload a photo ID during the registration process.

- c. Please ensure:
 - i. *Photo is a passport style image, a head and shoulders shot only.*
 - ii. Photo is colour, not black and white or sepia.
 - iii. Head faces camera directly with full face in view
 - iv. No hats or sunglasses are to be worn in the photo
 - v. No other people or pets appear in the photo
 - vi. Photo was taken within the last 12 months
 - vii. Photo is clear and legible with appropriate lighting
 - viii. Under 5 MB in size
 - ix. File type of .PNG or .JPG
- d. Once uploaded, press Continue.

9. Select Product

- a. You will be presented with a list of available products from the club.
- b. Select the most suitable product for the registrant.

10. Registration Summary

- a. You will be presented with a summary of the registration.
- b. You will be able to Add Voucher for the registration at this point. i.e. Government (Active Kids) and WFFC Club Vouchers (should WFFC provide one).
- c. You must also review all policies, terms and conditions. You must accept them to be able to proceed.
- d. When the above has been done, press Continue.
- e. You will be prompted whether you want to add new registration (repeat steps 3-11) to your order or continue to checkout. Select the applicable option.

11. Checkout Review

- a. You will be presented with a checkout summary of all registrations that are part of your order.
- b. Review and press Continue.

12. Checkout Payment Details

- a. You will be presented with options to make payment. Depending on your club, you will be able to pay by credit card, external payment (bank transfer) or pay later.
- b. Fill out the correct payment details and press Proceed to checkout.

13. Checkout Submit Order

- a. You will be presented with the final checkout summary with option to Submit Order.
- b. Perform a final review and press Submit Order.
- c. You will be redirected to the registration main portal page with a message your order has been successfully submitted.

Need help? You might find what you're looking for in the DRIBL Help Desk: <https://help.dribl.com/hc/en-au> if not, you can 'Submit a request' to connect with a DRIBL team member.

If you have any questions about registering to play with our club, please contact us through wffcregistrar@gmail.com

Please note:

A player is not considered registered with the club until WFFC Registrars have accepted their registration via the DRIBL portal and are not considered eligible to take the field of play until such time as NFA have authorised the registration and issued a printed player ID sheet containing the player concerned.

While registrations are open from early January, team allocations are not finalised until the end of February. Please be patient during this process. Once teams are finalised, your team's coach or manager will be in contact with you on team activities, training, and game days.

CODES OF CONDUCT

FOOTBALL FEDERATION AUSTRALIA CODES OF BEHAVIOUR

This Code of Behaviour aims to set out the minimum standards for anyone involved in football. It should apply when playing, training, or taking part in club-sanctioned activities.

1. COACHES CODE OF CONDUCT

In addition to the FFA Code of Conduct, you must meet the following requirements during any activity held or sanctioned by FFA or a Member Federation and in your role as a coach of FFA or a Member Federation:

- (a) Operate within FFA rules and promote integrity and good character amongst participants.
- (b) Encourage and support opportunities for participants to learn appropriate behaviours and skills in all aspects of the sport.
- (c) Treat each participant as an individual.
- (d) Help each participant reach their potential - respect the talent, developmental stage and goals of each individual and encourage with positive and supportive feedback.
- (e) Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with participants under the age of 18 years.
- (f) Place the safety and welfare of the participants above all else.
- (g) Adopt appropriate and responsible behaviour and ensure that your decisions and actions contribute toward creating an environment which minimises participant behaviour likely to bring the game of football into disrepute. Such behaviour is not to be tolerated and includes:
 - i. Discriminatory behaviour, including public disparagement of, discrimination against, or vilification of, a person on account of their gender, ability, cultural background or religion;
 - ii. Offensive behaviour, including abusive, obscene, harmful, provocative or insulting gestures, language or chanting;
 - iii. Intimidation of match officials, coaches or administrators or the use of actions to pressure a match official, coach or administrator to take or omit to take certain action regardless of where such action is taken;
 - iv. Unwelcome physical contact or harassment which makes a person feel offended, humiliated and/or intimidated where that reaction is reasonable in the circumstances;
 - v. Abuse of position to obtain personal benefit;
 - vi. Commission or charge of a criminal offence; or
 - vii. Any other conduct, behaviour or statement that materially injures the reputation and goodwill of FFA or football generally.

2. PARTICIPANTS (PLAYERS) CODE OF CONDUCT

In addition to the General Code of Behaviour, you must meet the following requirements in regard to your conduct during any activity held or sanctioned by FFA or a Member Federation and in your role as participants of FFA or a Member Federation:

- (a) Respect the rights, dignity and worth of fellow participants, coaches, officials and spectators.
- (b) Respect the talent, potential and development of fellow team members and competitors.
- (c) Care and respect the equipment provided to you as part of your program.
- (d) Be frank and honest with your coach concerning illness and injury and your ability to train fully within the program requirements.

- (e) Maintain honesty in your attitude and preparation to training. Work equally hard for yourself and your team.
- (f) Cooperate with coaches and staff in development of programs to adequately prepare you for competition at the highest level.
- (g) Ensure that you do not exhibit behaviour that is likely to be construed as bringing the FFA or the game of football into disrepute, as outlined by Article 1(g).

3. OFFICIALS CODE OF CONDUCT

In addition to the General Code of Behaviour, you must meet the following requirements in regard to your conduct during any activity held or sanctioned by FFA or a Member Federation and in your role as an official appointed by FFA or a Member Federation:

- (h) Operate within FFA rules and promote integrity and good character amongst participants.
- (i) Encourage and support opportunities for participants to learn appropriate behaviours and skills in all aspects of the sport.
- (j) Treat each participant as an individual.
- (k) Help each participant reach their potential - respect the talent, developmental stage and goals of each individual and encourage with positive and supportive feedback.
- (l) Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with participants under the age of 18 years.
- (m) Place the safety and welfare of the participants above all else.
- (n) Maintain consistency and impartiality when making decisions
- (o) Address unsporting behaviour and promote respect for all participants
- (p) Adopt appropriate and responsible behaviour and ensure that your decisions and actions contribute toward creating an environment which minimises participant behaviour likely to bring the game of football into disrepute. Such behaviour is not to be tolerated and includes:
 - i. Discriminatory behaviour, including public disparagement of, discrimination against, or vilification of, a person on account of their gender, ability, cultural background or religion;
 - ii. Offensive behaviour, including abusive, obscene, harmful, provocative or insulting gestures, language or chanting;
 - iii. Intimidation of match officials, coaches or administrators or the use of actions to pressure a match official, coach or administrator to take or omit to take certain action regardless of where such action is taken
 - iv. Unwelcome physical contact or harassment which makes a person feel offended, humiliated and/or intimidated where that reaction is reasonable in the circumstances;
 - v. Abuse of position to obtain personal benefit;
 - vi. Commission or charge of a criminal offence; or
 - vii. Any other conduct, behaviour or statement that materially injures the reputation and goodwill of FFA or football generally.

4. PARENT/GUARDIAN CODE OF CONDUCT

In addition to the General Code of Behaviour, you must meet the following requirements in regard to your conduct during any activity held or sanctioned by FFA or a Member Federation and in your role as a parent/guardian of a participant of FFA or a Member Federation:

- (a) Treat your child the same irrespective of them winning or losing.
- (b) Remember that your child participates in the sport of football for their enjoyment and not yours.

- (c) Try to have fun when you are around your children at competitions. Well-directed humour can be a great de-stressor.
- (d) Look relaxed, calm and positive on the sidelines.
- (e) Make friends with other parents at competitions.
- (f) Get involved in appropriate ways if your child or the coach behaves in unacceptable ways during competitions.
- (g) Let the coach do the coaching
- (h) Understand that children will benefit from a break sometimes and that involvement in other sports is acceptable.
- (i) Be there when your child performs poorly. Be an understanding listener rather than a critic, judge and/or fixer.
- (j) Be prepared to give your child some space so that he/she can grow and develop as an independent person.
- (k) Let your child know that your love for them is not associated with their sporting performances.
- (l) Communicate with your child and ask them how they are really feeling about their sport and about competing in particular.
- (m) Occasionally let your child compete without you being there and hovering over them.
- (n) Emphasise the good things your child did in preparing for and during the competition.
- (o) Try to avoid:
 - i. Saying "we're competing today" and instead say "you're competing today"; give your child credit for accepting the responsibility of performing;
 - ii. Getting too pushy or believing that you are indispensable, let the coach do the coaching;
 - iii. Living through your child's performances;
 - iv. Turning away when your child performs;
 - v. Turning away when your child's behaviour is unsportsmanlike;
 - vi. Telling your child what he/she did wrong after a tough competition;
 - vii. Making enemies with your child's opponents or family during a competition;
 - viii. Making your child feel guilty by reminding them about all the time, money and sacrifices you are making for his or her sport;
 - ix. Thinking of your child's sporting performances as an investment for which you expect a return;
 - x. Badgering, harassing or use sarcasm to motivate your child;
 - xi. Comparing your child's performances with those of other children; or
 - xii. Forcing your child to go to training, if they are sick of training find out why and discuss it with them.