



**WENTWORTH FALLS FC**  
**GROUND OFFICIAL**

# GROUND OFFICIAL

Nepean Football Association (NFA) requires us to have at least one grounds official present on game days. Penalties may be given to the club if regulations below are not followed. Below is a list outlining your responsibilities as a grounds official at home or neutral grounds.

## ***IMPORTANT: YOU WILL BE OVERSEEING THE ENTIRE GROUNDS.***

One member from each team will be allocated as the grounds official. If there are more than one team playing at the same time there may be more than one ground official meaning that you will share the responsibility of looking after the grounds.

### **What to do and regulations**

1. You need to be at least 18 years of age to be a ground official.
2. Scan QR code which is located on the first aid room window and fill in the online form.
3. You will have to wear a green or pink vest so that you can be easily identifiable. The vests are in the first aid room.
4. Let yourself known to all marshals on the ground and match officials (referees, assistant referees and any fourth official) and let them know where you will be while the game is proceeding. You have to be located within their sight.
5. You will need to assist referee as required.
6. You will need to be able to explain to marshals what their responsibilities are. Marshals are responsible for ensuring respectful behaviour in their team.
7. You will need to ensure that spectators, team officials and reserved players are not too close to the field of play (3 to 5m).
8. You will need to ensure respectful behaviour amongst spectators is maintained.
9. You will need to make sure no alcohol is consumed close to the pitch.
10. You may be required to fill in a section in the team sheet if a paper-based team sheet is being used.
11. You can request abusive people to leave the grounds.
12. You will have to keep a record of any incidents that occur while you are on duty. Incident forms can be found in the first aid room on top of the fridge. These are to be filled in and kept at the WFFC clubhouse (given to the canteen staff to store which is open on Saturdays). Alternatively, you can email it to [secretary@wentworthfallsfc.com.au](mailto:secretary@wentworthfallsfc.com.au). If you do not have a scanner another option is to take photos of the filled incident report and email it to the secretary from your phone.
13. You are to remain impartial, that is, you should not be seen as favouring one side over another.
14. If an incident is serious enough to involve the NFA, then a copy of the report is to be emailed to the secretary so that it can be forwarded to NFA.
15. Do not leave filled incident forms lying around in the first aid room as they contain personal and private information.
16. When your game is over return the vest to the first aid room and have a chat with the next ground official to discuss any relevant information.